



American Water
Resources Association

EXECUTIVE COMMITTEE

Randy Smith, PMP
President
Brooksville

Allison Lewis, PE
Vice President
Tampa

Valerie Seidel
Treasurer
Winter Park

Karen Miller
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BOARD OF DIRECTORS

Elwin "Woody" Boynton, Jr., PE
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Walt Reigner, PE, CPESC
Green Cove Springs

Shayne Wood, PE
Jacksonville

Brian Wozniak PE, CFM
Sarasota

BOARD OF DIRECTORS MEETING AGENDA

March 31, 2022 5:30 p.m.

In-Person and Teams Meeting

Call to Order: Randy Smith

- Roll Call (Verbal): See March 31st sign-in sheet on last page.

Welcome: Randy Smith

Minutes: January 20, 2022 meeting minutes approved.

Treasurer:

- Financials are being finalized with Valerie and Kellie.
- Valerie will be receiving the check book shortly and will be in a better position to update previous expenses.
- 2022 Budget was based off average of 2019 and 2020 budgets.
- Valerie noted that if AWRA hosts significant number of hybrid meetings the expenses will go up. Typically, the hybrid meetings are approximately \$5,000 more.
- 2022 Budget was approved by the Board. Minor adjustment will be made for the next Board Meeting.
- The Annual Report has been filed. DACS registration had lapsed but the Board was able to restore it.

Website/Payments/Social Media:

- Additional support needed for Matt and the website. A review is also needed for current website content.
- Treasurer to coordinate regarding online payments.
- Social Media support/coordination is needed—Catherine has done the majority of the social media.
 - o Need to develop a plan and gain support for social media (i.e. set goals for number of social media posts per month).
 - o Valerie noted her firm has been re-posting AWRA content and that her Balmoral team is happy to offer support to Catherine.

Future Meetings:

- Technical Meetings:
 - o April 1— St. Augustine—Shayne Wood, Michael DelCharco, Gary Howalt, Walt Reigner, Jessica Beach
 - It was noted that very few signed up online and the Board discussed that we will no longer offer hybrid meetings due to the lack of interest from online participants, technical difficulty struggles, and higher meeting costs for hybrid meetings.
 - o June 3rd—Tampa—Brian, Roger, Allison
 - Speakers are selected and currently narrowing down the networking event location.
 - Tampa team will get the information sent over to Matt Brosman for a website post and registration.
 - It was a unanimous Board decision that the meeting will be in-person.



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- July/August—Annual Meeting
 - Planning in-person and August 4th and 5th. Website will be updated with conference dates.
 - Costs have gone up significantly, particularly in Key West.
 - Quoted for \$20,000 for a 2-hr reception. For perspective 2018/2019 the entire event was about \$22,000.
 - AWRA may have to scale back and have one event because of costs.
 - Luna to summarize an update with options for the annual meeting in an email following the BoD Meeting.
 - All District Executives have committed.
 - David Watt volunteered to help with costing out the options.
- September/October/November—Sam Palermo and Jon Dinges will coordinate for meeting planning.
- Continuing Education—Shayne
 - Shayne thanked Emory (CDM Smith) for helping with the CEHs. Now have added Professional Geologists to AWRA CEH offering.
- Go-to-Meeting/Webinar Coordination—Karen
 - Matt Brosman will close the registration for the conference tonight.

Committees:

- Currently, AWRA has 11 Committees and some committee chair positions are open. Randy noted that we could consolidate the committees to help improve and streamline the communication. Randy proposed to restructure from 10 to 7 committees. Potentially, may want to elect the Chairs in addition to the Officers.
 - Current Committee Structure (per website) 10 committees
 - Auditing Committee – Chair: Woody
 - **Young Professionals Committee – Chair: Open**
 - Membership Committee – Chair: Valerie
 - Nominations and Awards Committee – Chair: Roger Copp
 - Rosanne Clementi Education Program – Chair: Gordon
 - Strategic Planning Committee – Chair: Roger Copp
 - Sponsorship Committee – Chair: Samuel Palermo
 - **Social Media Committee – Chair: Open**
 - Website Committee – Chair: Matt Brosman
 - Continuing Education Committee – Chair: Shayne Wood



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- Valerie suggested combining the Governance Committee with the Nomination/Award Committee—6 committees. Motion made and approved for restructuring of committees to the 6 following committees:
 - Outreach Committee (Website, Social Media, Membership, Virtual Meetings) – Chair: **Open**
 - Governance (Auditing, Strategic Planning, and Bylaws) and Nominations/Elections and Awards Committee – Chair: (Always past-president lead—typically comprised of Past-Past President and Past-President) Kellie Clark
 - Sponsorship Committee—Chair: Sam Palermo
 - Education Committee – Chair: Gordon Brown
 - Young Professionals Committee – Chair: **Open** (temporarily Allison Lewis)
 - Continuing Education Committee – Chair: Shayne Wood
- Suggested one officer on each Committee (4 Exec Boards and 2 Past-Presidents).
- It was noted that the AWRA FL President connecting out to new board members is helpful.
- Next BoD meeting AWRA FL will determine Committee Chairs and members.

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Education:

- 2022 Scholarship Applications were sent out and due April 30th. Gordon has assembled the scholarship review team.

Member and/or Guest Comments: None.

Adjourn: Motion approved to adjourn.

BOARD OF DIRECTORS MEETING SIGN-IN SHEET
March 31, 2022 5:00 p.m.
Teams Meeting



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 Riverview

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 Green Cove Springs

Shayne Wood, PE
 Jacksonville

Brian Wozniak PE, CFM
 Sarasota

Feb	April	June	Aug	Sept	Nov	Last Name	First Name	Signature
X	X					Brown	Gordon	
X	X					Brosman	Matt	
	X					Boynton	Elwin	
X	X					Clark	Kellie	
X	X					Copp	Roger	
X	X					Dadrian	Lucine	
X	X					Katsikis	Catherine	
X	X					Lewis	Allison	
	X					McBryan	Emily	
X						Miller	Karen	
X						Palermo	Sam	
X	X					Phillips	Luna	
X	X					Reigner	Walt	
X	X					Seidel	Valerie	
X	X					Smith	Randy	
X	X					Wood	Shayne	
X	X					Wozniak	Brian	

Guests

Last Name	First Name	Email Address
Watt	David	wattd@bv.com
Hinton	Carol	r.carol.hinton@gmail.com