



BOARD OF DIRECTORS MEETING Minutes (Final)
June 17, 2021 5:00 p.m.
Microsoft Teams Meeting

Call to Order: Kellie Clark

- Roll Call (Verbal): See June 17th sign-in sheet on last page.

Welcome: Kellie Clark

Minutes: April 1st meeting minutes were approved.

Treasurer:

- Financial Report
 - o Bank of America and PayPal Acct Balances: ~\$57,000
 - o Investment Accts Balance ~\$147,000.
 - o Tracking well for what we have estimated for expenses this year.
 - o Active Members: 236
 - o Proposed 2021 Draft Budget:
 - Brent to distribute to Board for members to approve via email.

Committee Chairs:

- No update on Chair openings—chair openings still open and to be determined.

Webinar Meeting Hosting SOP & Continue Education Hours Tracking:

- Webinars have been going well.
- Only issue is that there have been questions from members regarding CEH credits. Karen changed the webinar information noting that FL AWRA only gives CEHs to PEs.
- Shayne noted that FL AWRA has always given CEH credits for PEs because it is a lot to manage to provide CEHs for additional professions such as Professional Hydrologists or Lawyers. If FL AWRA wants to branch out in CEHs, then the CEH committee would need additional members to help with the additional amount of work this would create. There is also a concern that other disciplines require specific certification. Therefore, it would take additional research and support for each discipline that FL AWRA would like to offer CEH credits in.
- Many members felt like the CEH credits should be expanded to other disciplines, but it was also recognized that Shayne would need additional support if FL AWRA were to do so.
 - o Roger volunteered his team to help with providing credits to the geologists.
 - o Karen volunteered to investigate what it would take for certification for the planners.
 - o Shayne noted that ideally, we would get perpetual recertification. There can be issues with recertification and FL AWRA would want to avoid any liability.

Webinar Recording & Post Policy:

- Currently, FL AWRA is posting webinars on the website.



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Audit Committee: Woody will connect with his auditor contact for additional information. It was discussed that an auditor could provide FL AWRA with an audit guidance document so that FL AWRA members could conduct an internal audit. Woody will investigate and report back to the Board.

Meetings:

- May Meeting Recap—The meeting went very well and FL AWRA was given great feedback for coverage of unique technical items.
- Tampa Bay Area Recovery and Wellhead Protection Recap: Patrick Tera—covered two different topics and it was also well attended.
- June 18th—Sam noted that they are in good shape and raised about \$2,000 and have close to 70 registrations.
- It was noted that webinars have been so successful that they could potentially continue in the future if we wanted to add in addition to traditional technical in-person meetings.
- Annual Meeting:
 - o Kellie reviewed summary from Luna. FL AWRA is planning for an in-person meeting in Key West October 7th and 8th due to County room availability. FL AWRA is looking for restaurants for a similar dinner and happy hour as they have done in the past. Currently, FL AWRA has confirmation of Executive Directors
 - o Sam is starting to get sponsorships for the meeting. Sponsorship levels are the same levels displayed on the FL AWRA website. Brent will pass sponsorship info from 2019 to Sam.
 - o Randy will plan to do the “cooler of cheer” event.
- Other Future Meetings:
 - o Members to contact Kellie if they would like to lead a webinar.
 - o January 2022—In-person at FGCU Campus
- Education Committee:
 - o Gordon Brown, Chair of Scholarship Committee provided an update on the scholarship applications and awards.
 - FL AWRA received 22 applications for the various grants, scholarships, and awards. Gordon summarized the recommendations from the Education committee. [Allison emailed the results and summary to the Board following the meeting].
 - There were a few challenges as some of the recommendation letters were not attached to the application. Gordon would like to receive feedback on the process from the committee and report back to the Board.
 - Student scholarship winner bios and photos will be posted to the website.
 - Motion was approved to for Gordon to communicate the scholarship winners.
 - The Young recipient is typically invited to the FL AWRA annual meeting. Gordon will communicate the invitation and FL AWRA support to the Young recipient. The Young recipient is also given an amount covering hotel and travel outlined in the guidance documents to attend the conference.



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- Gordon and Brent will coordinate for award distribution.
- Based on the 2021 plan, Scholarship money will be pulled out of the Sandy Young account. Brent noted we will write the check from the BofA account and transfer money.

Sponsorships:

- Sponsorship opportunities were discussed and Catherine Katsikis noted that the laboratories might have an interest in sponsoring. Sam noted that he has contacted labs that he has worked with but has not contacted environmental labs. Sam requested Board Members submit names of companies or contacts. Roger noted he would reach out to Sanders Laboratories.

Young Professional Meetings:

- Allison is in contact with speaker for the next YP meeting and has been working with two young professionals interested in being a part of the committee.

National News AWRA Conference:

- Meeting planning progressing well. Currently, evaluating abstracts and AWRA has received about 150.
- For the Student Activities at the National AWRA conference Randy volunteered to serve as a student poster judge and Valerie volunteered to serve as a student poster judge and panelist.
- Valerie (Balmoral Group) will be setting up with the scavenger hunt
- Kellie noted that the National Board calls share best practices for membership. If anyone would like to attend or gain insight from the meetings, let Kellie know and she will provide meeting information.

Board of Director Comments:

- **Member and/or guest comments:**
 - Valerie had met with the FAMU/FSU Engineering Dean previously before COVID. They reached back out and wanted the information regarding the SOP for the start-up of chapters. Allison to provide the SOP drafted last year and Don and Roger also offered to talk to Valerie.
 - Gordon Brown noted that he received Student Chapter support request for FGCU. Kellie noted we can approve it via email. Brent noted that they had \$1000 in the 2021 chapter budget for student support. Motion was approved to fund FGCU request and to allow Gordon to proceed forward.
 - Gordon will report back on the travel requests he will receive for student attendance for the annual meeting.
 - Roger noted that in the past the FL annual section meeting has had the Sandy Young winner give a talk at the annual meeting. Roger thought it would be a great idea to have the winner do so again this year. Roger will send a note to Luna regarding this.

Meeting Adjourned: Motion approved to adjourn



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American Water Resources Association
Meeting Sign-In Sheet:

BOARD OF DIRECTORS MEETING SIGN-IN SHEET
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EXECUTIVE COMMITTEE

- Kellie Clark, PE**
President
Fort Myers
- Randy Smith, PMP**
Vice President
Brooksville
- Brent Anderson, PMP, PE, PG**
Treasurer
Riverview
- Allison Lewis, PE**
Secretary
Tampa
- Roger Copp**
Past President 2020
Tampa
- Walt Reigner, PE, CPESC**
Past President 2019
Green Cove Springs

BOARD OF DIRECTORS

- Elwin "Woody" Boynton Jr.**
St. Augustine
- Lucine Dadrian**
Boynton Beach
- L. Donald Duke, PhD, PE**
Fort Myers
- Amelia Fontaine, PE, CFM**
Vero Beach
- Catherine Katsikis**
Coral Springs
- Karen Miller**
Fort Myers
- Sam Palermo, PE**
Boynton Beach
- Luna Phillips, Esq.**
Fort Lauderdale
- Valerie Seidel**
Winter Park
- Shayne Wood, PE**
Jacksonville
- Brian Wozniak PE, CFM**
Sarasota
- Christopher Pettit**
Tallahassee

Feb	April	June	Aug	Sept	Nov	Last Name	First Name	Signature
X	X	X				Anderson	Brent	
X		X				Boynton	Elwin	
X	X	X	X			Clark	Kellie	
X	X	X	X			Copp	Roger	
X		X	X			Dadrian	Lucine	
X		X	X			Duke	Don	
						Fontaine	Amelia	
X	X	X	X			Katsikis	Catherine	
X	X	X	X			Lewis	Allison	
	X	X	X			Miller	Karen	
X	X	X	X			Palermo	Sam	
X	X					Pettit	Chris	
X	X		X			Phillips	Luna	
X	X		X			Reigner	Walt	
X	X	X	X			Seidel	Valerie	
X	X	X	X			Smith	Randy	
	X	X				Wood	Shayne	
X	X	X	X			Wozniak	Brian	

Guests

Last Name	First Name	Email Address
Ford	Alyssa	Alyssa.ford@kimley-horn.com
Mihalek	Joe	