

February 1, 2018 AWRA Florida Section Board Meeting Final Minutes

Attendance: see February 1 sign-in sheet on last page.

Minutes. The minutes for the November 2017 meeting with edits from Jeremy were OK to all, and the minutes were approved.

National news: It was decided to invite either National AWRA staff and/or officers to our annual meeting in Key Largo. **Action Item:** Kristin will invite Ken Reid.

Treasurer: Kellie presented a summary of actual expenses in 2017. Income exceeded expenses and a record amount of money was allocated for education. The draft budget for 2018 was presented, and it was decided to allocate more funds for education. Also, it was decided to increase meeting income from \$55K to \$56K. Regional mixers at \$1000/yr was added to the Communications Subtotal. Storch grants were increased from \$3K to \$6K with 2 each for graduate and under-graduate students. Student travel to FL Section meetings was reduced from \$4.5K to \$2.5K, and student attendance at the National Conference was changed from \$5K to \$4K. While the budget is great and the treasurer procedures are well-established, it was decided to hire an auditor to check out if any improvements are needed in our accounting procedures.

Education: Christine and Kristin presented a modified student travel policy and it was discussed by the board. Funds for student chapters and funds to pay for students to attend meetings were merged and the Education Committee will recommend how to allocate funds to either student chapters or travel assistance. The grant award amounts were increased as discussed above in the Treasurer's report.

Action Item: It was decided to make a handout for students describing grants that are available and the process for applying.

Web Site: Jeremy is getting assistance from committee members for uploading of information and keeping track of the gmail account.

Membership: We have 116 members as of this point. Based on a decision at the November Board meeting to arrange regional mixers, there will be a mixer in the West Palm Beach area prior to the March meeting, and the Board will provide funds for appetizers. **Action item: Board members and FL Section members are encouraged to set up another mixer.**

PDH Credits: PDH credits are available for the meeting. The form will be available at the registration table.

Future Meetings:

1. February 2, 2018 – Fort Myers – Kellie Clark and Karen Miller. Everything is set up. We have 24 posters.
2. March – Palatka – Mark Diblin/David Watt
3. May – Tampa or St. Petersburg – Roger Copp, Walt Reigner, Randy Smith and Allison Lewis. Randy will see if SWFWMD offices can be used, and Roger will ask Kellie to talk to her brother, John Palenchar, who works for the City of St Petersburg.
4. August – Key Largo – Luna Phillips
 - a. Targeting August 2-3.

- b. The Monroe County building is secured. **Action item: Luna should confirm with Rhonda Haig**
5. September – Lake Okeechobee area – Sam Palermo
 6. November – Tallahassee/Live Oak/Wakulla Springs State Park?? – Christine Senne is looking into the Florida State College of Law as a location for this meeting

Unfinished Business: Annual Sponsorship: options for annual sponsorships were discussed. HDR has offered to be a sponsor. It was decided that Annual Sponsorships will be available to firms who:

- Pay \$3000/year
- This entitles the firm to have a banner on the web site, send two members/meeting for 5 meetings, and to have a company mixer

Sam Palermo will contact HDR and inform them of the details. He will also reach out to NorthStar.

New Business: No new business was discussed.

Board Member Responsibilities: The legal name of our organization was discussed, and it was decided to maintain the existing name.

Board of Directors Comments: No comments were offered.

Members and/or Guest Comments: There were no guest comments.

