



BOARD OF DIRECTORS MEETING MINUTES
September 30, 2016 10:00 a.m.
Jacksonville, Florida

1. Call to Order – Kristin K. Bennett **Meeting called to order at 10:00 a.m.**
 - a. Roll call (via Sign-in sheet) **See attached sign-in sheet.**
 - b. Welcome and introduction of Board of Directors (BOD) and guests **See attached sign-in sheet.**
 - c. Revisions to Agenda **None**
2. Reports
 - a. May 2016 BOD Meeting Minutes – Jeremy McBryan
A motion to approve the draft August 2016 BOD Meeting Minutes as submitted was approved.
 - b. Treasurer – Walt Reigner
A financial summary for January 1 – September 26, 2016 was provided (see attached report): Total income: ~\$49,000; Net expenses: ~\$46,000. Walt Reigner presented the possibility of diversifying the Sandy Young financial strategy. Roger Copp, Rick Creech. Shayne Wood and Walt Reigner are having a teleconference with a financial planner. Walt will provide an update at the November BOD meeting. A motion to accept the Treasurer’s report as submitted was approved.
 - c. Education – Kristin Bennett
Kristin provided an overview of the students being supported by AWRA Florida to attend the 2016 AWRA Annual Conference in Orlando. Kristin also provided an update on scholarship criteria. Kristin also volunteered to chair the Education Committee after her term as president concludes.
 - d. Newsletter – Gregg Jones
The deadlines for the newsletter will be provided at a later date.
 - e. Membership – Jeremy McBryan et al.
Current membership is 378.
 - f. PDH Credits – Shayne Wood
Shayne Wood provided the PDH sign-in sheet for the meeting. Renewals for Florida Professional Engineers are due February 2017; AWRA Florida meetings continue to be great opportunities for PDHs.
 - g. National News – Don Duke
Kristin Bennett provided an update on the Scavenger Hunt Networking Event; 23 have registered to date; onsite registrations will occur if spots are available. Michael DelCharco is hosting the 5K Run Run/Walk. Roger Copp is the point of contact on the bus to the Lake Apopka Tour. Garrett Wallace and Mark Diblin will work together to promote the Scavenger Hunt on social media. The next BOD meeting will be held Monday, November 14 at 12:00 p.m. at the AWRA 2016 Annual Conference being held at the Florida Hotel and Conference Center in Orlando.
3. Unfinished Business
 - a. 2017 Board of Directors
Shayne Wood will be setting up the Survey Monkey webpage for voting on 2017 Board of Directors nominees by mid-October. Nominees for the three open 2017 BOD seats are Allison Lewis (CH2M), Sam Palermo (Gannett Fleming) and Alex Chatham (GHD). The link to the ballot will be sent to all active members. Election results will be presented at the November BOD meeting.
 - b. Financial Strategy Sub-committee Update (Mark, Garrett, Rick)
See above Treasurer report.
4. New Business
 - a. Funding Requests for AWRA 2016 Annual Conference (Don Duke, Oxbridge Academy)
A motion to approve Don Duke’s request for \$1,387 to attend the AWRA 2016 Annual Conference was approved.

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- b. Revised Fellow Member Policy ***Some discussion of increasing the maximum number of fellow members from 5 to 10 percent of the current number of members occurred and will continue at the November 2016 BOD meeting.***
- 5. Board of Directors Comments ***None.***
- 6. Member and/or Guest Comments ***None.***
- 7. Adjourn ***11:30 a.m.***

AWRA 2016 Income & Spending Report		
1/1/2016 through 9/26/2016		
Income Categories:		Notes
Meeting Income : January Registration	\$8,210.00	
Meeting Income : January Sponsorship	\$3,930.00	
Meeting Income : March Registration	\$2,595.00	
Meeting Income : March Sponsorship	\$950.00	
Meeting Income : May Registration	\$6,010.00	
Meeting Income : May Sponsorship	\$1,850.00	
Meeting Income : August Registration	\$9,680.00	
Meeting Income : August Sponsorship	\$4,350.00	
Meeting Income: August Silent Auction	\$1,180.00	
Meeting Income: August Silent Fundraiser	\$2,720.00	
Meeting Income : September Registration	\$3,140.00	
Meeting Income : September Sponsorship	\$1,100.00	
Meeting Income : November Registration	\$665.00	Scav Hunt
Meeting Income : November Sponsorship	\$0.00	
Membership	\$2,355.00	
Counter Credit	\$325.00	
Total Income Categories	\$49,060.00	
Expense Categories:		
Accounting Fees	\$1,350.00	
Website Maintenance	\$250.00	
Charitable Donations	\$0.00	
Corporate Filing Fee	\$145.00	
Insurance	\$0.00	
YTD Paypal Fee	\$943.15	
Refunds	\$375.00	
Meetings : January Facility	\$570.00	
Meetings : January Meals and Beverages	\$4,849.25	
Meetings: January Field Trip	\$935.00	
Meetings: January distribution to co-sponsors	\$2,495.43	
Meetings : March Facility and Food	\$2,859.30	
Meetings: May Facility and Food	\$5,538.80	
Meetings: May distribution to co-sponsors	\$730.00	
Meetings : August Facility	\$816.95	
Meetings : August Meals/Drinks	\$5,468.40	
Meetings: August Silent Auction Expense	\$239.00	Cooler
Meetings: August Ecotour	\$1,250.00	
Meetings : September Facility	\$0.00	
Meetings : September Meals	\$0.00	
Meetings : November Facility	\$750.00	Boat House
Meetings : November Food	\$0.00	
Student Travel and Lodging	\$927.72	
Meetings : National Meeting Expenses	\$0.00	
Miscellaneous : Awards	\$0.00	
Scholarships/Grants : Butler	\$3,136.93	
Scholarships/Grants : Herbert	\$1,500.00	(2014, 2015, 2016)
Scholarships/Grants : Buddy Blain	\$1,000.00	
Scholarships/Grants : Poster Prizes	\$2,300.00	
Scholarships/Grants : Sandy Young	\$3,000.00	
Scholarships/Grants : Sandy Young Travel	\$521.00	
Scholarships/Grants : Storch	\$3,000.00	
Scholarships/Grants : Students Sponsorship	\$0.00	
Univ. Student Chapter Support	\$300.00	UCF
Unassigned/Misc	\$660.92	
Total Expense Categories	\$45,911.85	
Net Income	\$3,148.15	



BOARD OF DIRECTORS MEETING SIGN-IN SHEET
September 30, 2016
Epping Forest Yacht Club, Jacksonville, Florida

Last Name	First Name	Signature
Bennett	Kristin	<i>Kristin Bennett</i>
Chamberlain	Joanne	
Clark	Kellie	Kellie Clark
Copp	Roger	
Creech	Richard	
DelCharco	Michael	<i>Michael DelCharco</i>
Diblin	Mark	<i>Mark Diblin</i>
Duke	Don	
Howalt	Gary	<i>Gary Howalt</i>
Howard	Carol	
Jones	Gregg	
Katsikis	Catherine	<i>Catherine Katsikis</i>
McBryan	Jeremy	
Phillips	Luna	<i>Luna Phillips</i>
Reigner	Walt	<i>Walt Reigner</i>
Scott	Ray	<i>Ray Scott</i>
Smith	Randy	<i>Randy Smith</i>
Wallace	Garrett	<i>Garrett Wallace</i>
Wood	Shayne	<i>S. Wood</i>

EXECUTIVE COMMITTEE

Kristin K. Bennett, Esq.
 President
 Stuart

Mark Diblin, P.G.
 Vice President
 Gainesville

Walt Reigner, P.E., CPESC
 Treasurer
 Lakeland

Jeremy McBryan, P.E., CFM
 Secretary
 West Palm Beach

Gary Howalt, P.W.S.
 Past President 2015
 Jacksonville

Michael DelCharco, P.E.
 Past President 2014
 Jacksonville

BOARD OF DIRECTORS

Joanne Chamberlain, P.E.
 Palatka

Kellie Clark, P.E.
 Ft. Myers

Roger Copp
 Tampa

Richard Creech, P.E., P.S.M.
 Stuart

L. Donald Duke, Ph.D., P.E.
 Ft. Myers

Carol Howard
 Lake Placid

Gregg Jones, Ph.D., P.G.
 Tampa

Catherine Katsikis
 Royal Palm Beach

Luna Phillips, Esq.
 Ft. Lauderdale

W. Ray Scott
 Tallahassee

Randy Smith, PMP
 Tampa

Garrett Wallace
 Delray Beach

Shayne Wood, P.E.
 Jacksonville

Guests

Last Name	First Name	Email Address
<i>Palermo</i>	<i>Sam</i>	<i>spalermo@gfnet.com</i>
<i>Braunson</i>	<i>Stan</i>	