

Florida Section, American Water Resources Association
Board of Directors Meeting Agenda
November 15, 2013
Homosassa Springs, Florida

I. Call to Order – **Carol Hinton**

- a. Roll call by sign in sheet.
- b. Welcome and introduction of Board members and guests
- c. BOD Minutes and Attendance - Kristin Bennett
- d. Technical Program Documentation –
- e. Revisions to Agenda: add discussion about Wild Apricot
- f. Planning calendar items due before next meeting

i. Items due for December Watershed- December 6, 2014

II. Reports

- a. Presentation of September Minutes – **Kristin Bennett (consent agenda)**
- b. Presentation of Treasurer Report – **Gary Howalt (consent agenda)**
- Carol Hinton announced the Allen and Co investment account (Sandy Young) has increased from \$59,047.46 to \$60,697.29.
- Michael DelCharco moved to accept the consent agenda. Second by Don McEwen. Motion passed unanimously.
- c. Committees – **Bold** Items are Scheduled for Discussion, Others as Needed

i. Education –Kristin Bennett

- Announced new committee members: Sarah Caldwell and Anne Murray
- Update on students who attended National. Michael DelCharco discussed the success of the students. Students networked with the professionals, asking about their professional background and experience, education and employment. The students represented themselves and the association well. The funding provided to assist in travel expenses was a worthwhile investment.
- UF submitted a request for \$300 support funding from the education committee. Because this is a line item in the budget, the committee approved the request and informed the board of the action.
- Committee met to discuss revisions to the applications, establishing an on-line submittal and standards upon which the applications will be evaluated.

ii. Electronic Records – Krista Sabin

iii. Membership - Joanne Chamberlain

- **Ed Call and Shayne Wood volunteered to participate in a membership committee.**
- Need to QA/QC the database to ensure the records are accurate.
- Will go to only on-line renewal in January 2014.

iv. Newsletter – Greg Jones

- **Deadline is December 6 to submit items for the Watershed**

v. Teller – Shayne Wood

- Board candidates were accepted
- 73 responses to the ballot.

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- 1 write in: Ken Herd (SWFWMD) (suggest reaching out to Ken to determine his interest in becoming more involved in the Association)
 - vi. PDH Credits – Shayne Wood**
 - Shayne Wood followed up on whether AWRA needed to get recertified to continue offering PDH credits. Was instructed recertification is not necessary because of the non-profit status. As long as the association remains in existence, should be able to continue to offer credits.
 - vii. Student Support (need to address representatives)
 1. FIU – Deborah Tyson
 2. FGCU – Don Duke & Ron Edenfield
 - AFCE and FES are on the conference. Student groups are included. Planning for a kick off in January.
 3. USF – **Gregg Jones**
 - Gregg Jones reached out and 2 students attending this meeting.
 4. UNF – Gary Howalt & Shayne Wood
 5. UF – Michael DelCharco & Carol Hinton
 - Michael DelCharco spoke at a recent student meeting.
 - Mark Diblin to sponsor and speak at a meeting in January
 6. UCF – Catherine Walker
 - viii. Watershed Journal – Shayne Wood**
 - Funding not needed because of new publishing format.
 - Journal will do a sponsorship drive next year.
 - Going to a new publication cycle. Will do monthly articles online.
 - ix. Marketing-Mike DelCharco**
 - Regular LinkedIn and Facebook postings
 - Draft policy developed will be distributed
 - Carol Hinton will post National updates
 - x. Nominating-Mike DelCharco**
 - Ron Edenfield presented the slate of officers for 2014:
 - Michael DelCharco – P
 - Gary Howalt – VP
 - Mark Diblin – T
 - Kristin Bennett – S
 - Second by Joanne. Unanimously accepted.
 - xi. Wild Apricot Update**
 - Going totally online for registrations, sponsorships and renewals.
 - Gary Howalt is connected with PayPal and can extract the financial information to reconcile the bank deposits. Wild Apricot contains the financial information also.
 - Jeremy McBryan is researching the ability to generate automated reports.
 - Money is transferred monthly from PayPal to the bank account.
 - Suggestion to add a Newsletter subgroup of EDs, National Board members and AWRA National staff
 - Gary Howalt and Jeremy McBryan to confirm charges for Wild Apricot
 - The Board recognized Jeremy McBryan for his efforts in Wild Apricot

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xii. National News – Don Duke:

- Don Duke and Dave Watt attended the AWRA National Board meeting in Portland. 503 registrants. Meeting was good but very NW focused. Technically a very strong conference.
- Dave is promoting increasing the value of the organization to its members. He is working to identifying services for members. Currently webcasts and webinars are being offered to members at no cost. Research being conducted to whether the webinars can be offered for a fee in order to develop revenue.
- The committee structure involving members is being revived. Currently seeking chairs.
- Information from www.awra.org:
 - Nov 21 webinar
 - GIS conference in Snow Bird Salt Lake City, May 2014
 - IWRM Reno June 30 – July 2 Call for abstracts out now
 - Annual November 2014 Washington DC area.

xiii. Future Meetings:

- January 31, 2014-Ron Edenfield: Will be at FGCU ballroom. Program - local lore and items of significance to SW Florida. Impacts from Sea Level rise/Climate change. Will have student poster contest. Student fee is \$15 (**need to change on website**). OxBridge Academy students may need financial assistance to travel. **Kristin to contact Theresa Thorton**
 - Discussion held and vote taken (motion by Ron Edenfield, Second Shayne Wood) on offering to reimburse the conference up to \$1,000 for Carol Collier's travel. Carol Collier is the ED of the Delaware River Basin. Motion passed.
 - **Ron Edenfield and Don Duke to send meeting information to Jeremy McBryan to develop the online registration form.**
- Update for 2014-Michael DelCharco
 - March – Tampa or Lakeland. (Michael DelCharco and Walt Reigner – (tentative. Need to confirm with Walt)) Still looking into Cuba.
 - May Wakulla or White Springs – Dave Still
- June Key Largo – Garrett Wallace and Michael DelCharco looking into hosting meeting and president's reception at a community center rather than a hotel. Should help minimize costs.
- September Carol Howard – Central Florida or Vero area

- III. Unfinished Business
- IV. New Business
- V. BOD Comments
- VI. Member & Guest Comments
- VII. Adjourn 8:10 p.m.