

Florida Section, American Water Resources Association
Board of Directors Meeting minutes
January 24, 2013
Alico Headquarters, Ft. Myers, Florida

NOTE: ACTION ITEMS ARE HIGHLIGHTED

- I. Call to Order at 5:30 pm – **Carol Hinton**
 - a. Roll call by sign in sheet.
 - b. Welcome to Board members & Guest (Karen Bickford)
 - c. Meeting summary assignments
 - i. BOD Minutes and Attendance – **Kristin Bennett**
 - ii. Technical Program Documentation –
 - 1. Most speakers provided biographies and a summary of their presentation.
Ron will ask students to provide the missing summaries.
 - d. Revisions to Agenda
 - i. Addition of discussion by Don Duke re: AWRA project.
 - e. Planning calendar items due before next meeting
Meeting Dates for 2013 – **Carol Hinton**

2/8/2013	Two weeks following Section Meeting	Items due for February Watershed
2/20/2013	30 days before March meeting	February Watershed publication deadline
3/1/2013	First workday in March	Deadline for renewals/new memberships to make it into the directory

Carol will follow up with Joanne to address membership renewal and directory due date

- II. Reports
 - a. Presentation of November Minutes – **Mike DelCharco – consent agenda**
 - b. Presentation of Treasurer Report – **Gary Howalt consent agenda**
 - c. Committees – **Bold** Items are Scheduled for Discussion, Others as Needed
 - i. **Budget** – Gary Howalt/David Watt-need to vote on accepting
 - 1. Gary pulled information from the 2012 budget along with items voted in in 2012 including increasing the Storch awards from \$1,000 to \$1,500 and adding the high school award of \$1,000.
 - 2. Need to add to the budget Wild Apricot and/or reg online and \$75.00 for the Florida Department of Agriculture and Consumer Services “charitable organization” annual filing.

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3. Motion to approve made by Ron Edenfield. Second by Garrett Wallace. Motion passed with corrections as noted above.

ii. Education –Rosanne Clementi / Kristin Bennett

1. All applications have been updated. Application date is May 1. Board members encouraged to spread the word about the applications.
2. Received request for funds from Di Tian of UF for travel to the AWRA summer specialty conference and the AWRA annual conference in Portland. Funding amount requested for the summer conference is \$900. The education committee recommended approval contingent upon acceptance of Di's abstracts to present. The Board accepted the recommendation.

iii. Electronic Records – Krista Sabin

1. Ongoing activity. No documents received. Consider reaching out to past presidents going back five years for relevant documents.

iv. Membership - Joanne Chamberlain – no report

v. Newsletter – Gregg Jones – material to be submitted by Feb 8

- vi. Teller – Garrett volunteered to serve as teller. Shayne will send out the nomination form via Survey Monkey.

vii. PDH Credits – Shayne Wood

viii. Student Support

1. FIU – David Watt
2. FGCU – Don Duke & Ron Edenfield
3. USF – Rosanne Clementi UNF – Gary Howalt & Shayne Wood
4. UF – Michael DelCharco & Carol Hinton
 - a. Carol provided information received from AWRA national regarding an EPA student internship.
5. UCF – Catherine Walker
 - a. Garrett will email Catherine with the email addresses of the UCF students and suggest she reach out.

Suggest asking for affirmation of commitment for student contacts that they will continue in this role (Carol?)

All board members should encourage the Section membership to get involved with the students

ix. Watershed Journal – Shayne Wood

1. May need \$300 of the \$4000 budgeted amount for support

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2. Shayne to include information in the newsletter and info is included on the webpage
- x. **Marketing-Mike DelCharco**
1. Goal is to increase visibility and to promote membership and meeting attendance.
 2. Michael will post updates on the various social media outlets
 3. Garrett Wallace and Ed Call will keep AWRA LinkedIn updated
 4. All Board members should invite others to "like" the group
 5. Board members asked to consider sending their professional contacts a message to "join/like" the Facebook group.
- d. National News – **David Watt**
- i. No report.
 - ii. See webpage for conference schedule
- e. Meetings
- i. Future Meetings:
 1. January 25th Southwest Florida – **Ron Edenfield**
150 registered including 80 students. Ed Call volunteered to serve as a judge for poster competition.
All students who registered are automatically AWRA student members.
 2. March 22 Gainesville-Mark Diblin
 - a. Meetings will be held at the GRU meeting room
 - b. Suggested lodging is at the Hampton downtown and local B&Bs.
 - c. Ann Shortell is confirmed as the lunch speaker
 3. May 10th Sebring Area-Walt Reigner/Bob and Carol Howard
 4. June 27-28th- Carol Hinton
 - a. RFP sent to several hotels. The recommended location is the Cocoa Beach Hilton since it meets the majority of the section's needs and gave the most concessions. The price is very reasonable.
 - b. Committee: Carol Hinton, Michael DelCharco, Shayne Wood, Garrett Wallace, Kristin Bennett, Gary Howalt, Ed Call.
 - c. Garrett Wallace moved to host the annual meeting June 27 and 28 in Cocoa Beach. Gary Howalt second. Motion passed.
 5. September 20, 2013-Cathy Vogel
 - a. Marineland

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6. November Ft. Myers

- a. Karen Bickford accepted the invitation to chair the 23rd Annual Southwest Florida Water Resources Conference.
- b. Don Duke suggested more FGCU students can attend in January rather than November and he can get a free room at FGCU in January. The consideration is hosting the November 2013 meeting in Jacksonville and the January 2014 meeting in Ft. Myers. Cost in Ft. Myers during season is a concern and the fact the conference committee prefers November. Michael DelCharco will follow up with Ron Edenfield and Karen Bickford regarding the schedule.

III. Unfinished Business

a. Strategic Plan – Carol Hinton

i. Discussion held on the 2013 work plan and 2013 strategic plan.

1. Work Plan: Carol will follow upon on member nominations for the National awards.

ii. Discussion held on a “new member communication plan.” This would require the membership chair to provide new member information to the Board then Board members in the new members’ geographic area would reach out to the new members. Same process is applicable to non-renewing members.

iii. Discussion held on 2013 strategic plan. Priorities:

1. To host a successful June meeting;
2. Nominate Section members for National awards; and
3. Transition webpage from Forte to Wild Apricot

b. Annual Sponsorship – Kristin Bennett-Update

- i. Opportunity was announced in the December newsletter. No interest shown by the members. Consider offering on an individual basis if a member inquires.

c. Status of Website Transition to Wild Apricot – Joanne Chamberlain

- i. Information is available from the current website to transition to Wild Apricot. The issue is not the content but the formatting of the existing website.

ii. Need to transition by March so we are not paying for both Wild Apricot and Forte

d. Revision to By-laws

- i. Follow up discussion held regarding modification of by-laws to address election of the executive committee. The Board determined a modification was not necessary. No further action will be taken at this time

IV. New Business

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- a. Discussion held regarding developing a strategic approach to recruit new board members
 - i. Carol reached out to Suwannee River WMD for a candidate to be on Board.
 - ii. Discussion held regarding the need for a balance of public and private sector and geographic representation
 - iii. Don Duke: Don Duke announced a product he is working on for the Policy Committee of the AWRA national organization, as co-chair with Wayne Wright, a Seattle-area consultant; and Brenda Bateman, Policy Committee chair, Oregon Dept of Water Resources. The document is to be similar to the well-received recent document on Integrated Water Resource Management that the Policy Committee unveiled at the Jacksonville national meeting. The new product will similarly consist of a set of case studies that the committee considers to be "good examples" of innovative approaches to extreme flows (high flows, floods, low flows, and drought conditions). The case studies will highlight actions, structures, planning approaches, and combinations of those approaches that integrate solutions to multiple regulations or conditions; for example, plans the relocate sensitive land uses away from flood-prone areas in ways that serve to reduce property damage from floods, create or preserve lands for sensitive ecosystems, and enhance ways to meet water quality regulations. A call went out to the Policy Committee nationwide asking for good examples. Don asked BoD members and other FL AWRA members for additional suggestions for examples that could be good case studies. Several BoD members presented Don with good ideas later that evening. The goal is to complete a draft set of case studies by Summer 2013, and present a document to AWRA at the National meeting in Portland in November 2013. The committee hopes to follow soon after with a draft policy statement on effective integrated responses to extreme flows, that AWRA could consider adopting as a policy position that would influence future decision-making for drought and flood mitigation, management, and response in the U.S.

- V. BOD Comments - none
- VI. Member & Guest Comments - none
- VII. Adjourn
 - a. Meeting adjourned at 7:34.